

Request for Student to Leave Laboratory

(See Article 1.8.3, Graduate School Policy Handbook for guidelines)

Submit to Graduate School N204



THE GRADUATE SCHOOL OF
BIOMEDICAL SCIENCES

BAYLOR COLLEGE OF
MEDICINE

Student Name: _____ BCM ID #: _____

Graduate Program: _____ (Are you also in the MD/PhD Program? Yes No)

Request Initiated by: Advisor Student

Effective date student will leave the lab: _____

1.) **Student's Authorship on Future Publications:** Attach an agreement regarding the student's authorship on future publications. The agreement should be signed by the student and the current advisor. If none of the student's research will appear in a publication the agreement should indicate this. This agreement should follow the authorship policies of GSBS (article 9.12) and the College (BCM 02.9.40).

Signed Agreement is attached: Yes

2.) **Additional Information:**

Student's Signature: _____ Date: _____

Advisor's Signature: _____ Date: _____

REQUIRED APPROVALS:

	Signature	Date
Grad. Pgm. Director		
Grad. Pgm. Administrator		
Departmental HR Administrator		
Dean of GSBS		
Advisory Committee Members		

GSBS Admin Action: Remove current advisor from student's CAMS record. Program director assumes temporary duties of advisor and will be in CAMS as Interim-Advisor. Current registration of Dissertation (550) or Special Projects (435) should change to Research Rotation (459) until new advisor is selected. Interim-advisor in CAMS will automatically register student for Research Rotation.

Completed by: _____ Date: _____