ADD / DROP / WITHDRAW Registration (See Article 5.5
of the Graduate School Policy Handbook for guidelines)
Submit form to Graduate School – N204

Baylor College of Medicine

THE GRADUATE SCHOOL OF BIOMEDICAL SCIENCES

BAYLOR COLLEGE OF MEDICINE

Student Name: _____ BCM ID #:_____ DATE:_____

Graduate Program: _____ Term_____ Year_____ MDPhD Program? ☐ Yes ☐ No

Throughout the first six business days of the term, changes only require signature from your Program Administrator (does not show on transcript). If you are adding a course after the registration period you will need to add yourself to the course in Blackboard. ***If you are adding a course that is restricted to students in a particular program or have a prerequisite, you need the instructors signature on this form.**

Add	Drop	Course #	Course Title	Hrs	Program Administrator / *Instructor Signature

After the 6th day through to the course midpoint (see syllabus for midpoint date). Withdraw will be designated on the transcript as WD.

Course #	Course Title	Hrs	Course Director's Name Printed

Withdraw after the midpoint of the course duration (see syllabus for midpoint date). Withdraw will be designated on the transcript as WD.

Course #	Course Title	Hrs	Course Director's Name Printed	Course Director's Signature & Date

Reason for withdraw after the midpoint:

Dean's Signature & Date

Required Approvals for Actions Taken at Week 3 or Later

Major Advisor: _____ _____
                        Signature   *Date*

Major Advisor: _____ _____
                        Signature   *Date*

Graduate Program Director: _____ _____
                        Signature   *Date*

Last Updated: **9/23/2020**