
TFAR Committee Procedures

Structure and Composition

A. Task Force for Admissions Requirements

The Task Force for Admissions Requirements (TFAR) was organized in the Fall of 2013 and given the task of reviewing and recommending course/credit requirements for those students applying to the School of Medicine. This development occurred in the background of 'blue ribbon' panel recommendations as it relates to foundational knowledge future physicians will require. Discussion has centered on the appropriate preparation for future physicians with respect to desired competencies in science, humanities, social sciences, and psychology.

B. Members

TFAR members are appointed by the Associate Dean of Admissions and approved by the Dean of the School of Medicine. TFAR consists of: Assoc./Asst. Deans of Undergraduate Medical Education; Assoc./Asst. Deans of Student Affairs; chair of the Curriculum Committee; 2 medical students; 1 resident; 1 liaison to pipeline programs; Dean of Office of Diversity/Community Outreach; 1 representative of office of Professionalism, chair of the Promotion Committee or designee and 1 residency program director.

C. Meetings, Voting and Quorum

1. The Task Force for Admissions Requirements meets annually or as often as needed.
2. The committee will have a majority of faculty, requiring 6 faculty to represent a quorum to act on motions. No vote is held unless a quorum is present.

Procedures and Function

TFAR meets annually, or as often as needed, to review and approve Baylor College of Medicine's School of Medicine current premedical course/credit requirements. The prerequisites reflect current medical school curricular components/required competencies, recommendations from the AAMC Committee on Admissions, and input from medical school faculty. TFAR shall submit their recommendation for the premedical course/credit requirements to the Curriculum Committee and the Educational Subcommittee of the Faculty Senate for review and approval. This evaluation shall occur annually, or sooner at the request of the Dean of the School of Medicine, the Deans for Undergraduate Medical Education, or the Educational Subcommittee of the Faculty Senate. Based on this annual review TFAR may, at any time, recommend changes of either course or credit hours to the Curriculum Committee and the Educational Subcommittee of the Faculty Senate. In addition to recommending the specific premedical requirements, TFAR shall also include a statement regarding the timing of introduction of the new requirements to the Curriculum Committee and the Educational Subcommittee of the Faculty Senate. Typically this would allow an interval where prospective students could apply with either the current or new requirements.

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Document History

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