**Blackboard (WS 2) - Setting up Your Course**   
In this workshop users will gain an understanding of the Blackboard environment and learn the basic features. Attendees will learn to:

* Check browser requirements
* Access Blackboard
* Navigate the new interface: Institution Page Resources
* Choose enrollment options
* Use Edit and Student Preview modes
* Customize the course menu
* Add announcements
* Add files
* Arrange materials
* Edit due dates for tests, quizzes and assignments
* Set course availability
* Contact Blackboard support

Faculty, Staff and TA's are encouraged to attend