REQUEST TO WITHDRAW

See Article 6.9 of the Graduate School Policy Handbook for Guidelines.

Submit form to Graduate School – N204



THE GRADUATE SCHOOL OF BIOMEDICAL SCIENCES

BAYLOR COLLEGE OF MEDICINE

Student Name:	BCM ID #: (Are you also in the MD/PhD Program? _ Yes _ No)		
Graduate Program:			D/PhD Program? ☐ Yes ☐ No)
This form must	be submitted prior to	the effective d	ate of withdrawal.
EFFECTIV	E DATE OF WITHDRA	.WAL:	
REASON:			
Student's Signature:			Date Signed:
Forwarding Address:			Telephone:
J			(
Non-BCM email address			
	REQUIRED AP		
(Department administrator	s must obtain appro actions for gradu		SBS prior to entering any I
PARTMENT ADMINISTRATOR:			
	SIGNATURE	DATE	PRINTED NAME
OGRAM ADMINISTRATOR	CICNATURE	DATE	<u> </u>
	SIGNATURE	DATE	
JOR ADVISOR:	SIGNATURE	DATE	_
OGRAM DIRECTOR:			
	SIGNATURE	DATE	
ADUATE SCHOOL DEAN:	SIGNATURE	DATE	<u> </u>

WITHDRAWAL CLEARANCE PROCESS REQUIRED BY BAYLOR COLLEGE OF MEDICINE

STUDENT WITHDRAWING:	BCM ID #:	
WITHDRAWAL DATE:		
• FINAL TRANSCRIPT HAS BEEN REVIEWED AND APPROVED, WIT	H EXCEPTIONS NOTED ON	TRANSCRIPT:
Student's Signature • WITHDRAWAL FORM HAS BEEN REVIEWED AND APPROVED BY TI	Date CONDUMTE SCHOOL AND THE STUDENT	
MAY PROCEED WITH THE CLEARANG		D THE STUDENT
Graduate School SIGNATURES BELOW INDICATE DESIGNATED RESI	Date DONSIBILITIES HAVE BI	CENIMET
SIGNATURES MUST BE OBTAINED IN THIS ORDER	Signature	Date
Benefits (Student Health Insurance) Insurance coverage terminates the last day of the month in which a student graduates or withdraws. Although BCM does not endorse any particular health insurance company, the following are possible resources for purchasing an individual policy: Ehealth Insurance, Government Marketplace or Wortham Insurance Student's signature acknowledges receipt of this information	No signature required from Benefits.	
International Services Office – O'Quinn Medical Tower, 6624 Fannin, Suite 1800 Required for non-U.S. citizens including U.S. permanent residents		
Student Financial Aid - N104 713-798-4603 Office Hours: Monday - Friday 8:00 am - 5:00 pm Federal Loan Exit Counseling www.studentloans.gov		
Student Account Services – O'QUINN TOWER Email form to sas@bcm.edu for signature		
BCM Loan Exit Counseling Account Paid in Full		

COMPLETED FORM MUST BE RETURNED TO THE GRADUATE SCHOOL OFFICE BY THE STUDENT

TMC Library

Security – BCM 108H ID badge turned in here.

Postdoc, account is changed accordingly.

Account is closed if student is leaving Baylor. If remaining at Baylor as a