## How to Alpha Page a Faculty and/or Fellow Using the Scheduling Application

This application will allow users to alpha page each other while on-line viewing the Schedule.

Pager numbers are listed in two areas on the Schedule Page, which are explained below:

1. One area is the first page you see once logged into the schedule. Click on a pager number of the person you want to page, as shown in *figure 1*.

Block (Call Clinic ∰ ● Oct '07 ▼ 9 ▼ Gol ← → amion							
Who's on call - Tue, Oct 9, 2007							
Service	Name	Training Pager 🔛»					
TCH Purple A Day	Chan, S	Faculty 713-200-3428					
TCH Green A Day	Griffin, I	Faculty 713-7825978					
TCH Blue A Day	Eichenwald, E	Faculty 713-200-0920					
figure 1							

Once you click on the pager number a box pops up with a <u>from</u> and <u>message</u> field. Fill in the two fields and press send.

Block	Call Clinic	👫 🏙 • amion	R.
💷 » Pag	e Faculty Chan,	, S 7132003428@page.metrocall.com	
From Messag			2
Page so	 meone else		

figure 2

2. The other area Faculty and Fellows may be paged is at the bottom of the Call Schedule. Once you click on the Call Schedule icon, scroll to the bottom of the page, and you will find the names and pager numbers of Faculty and Fellows. Again, click the pager number of the person you want to page. The same box in *figure 2* appears. Fill in the two fields and click send.

San Jacinto o	n call		Moore	Moore	Sisma	Sisma	Moore	Moore	Moore	McLen	Sisn
East Houstor	n Day		McLen	McLen	McLen	McLen	McLen	-	-	McLen	McL
East Houston on call			C-M	McLen	McLen	McLen	McLen	McLen	McLen	McLen	McL
Contact <u>neooncall@bcm.edu</u> if you have questions. Schedule last updated Oct 9 14:41 2007. 2007									07		
Abrams, S	Abram	<u>713-81</u> 9008	<u>3-</u> A	dams, J	Adam	s <u>713-61</u> 0804	<u>18-</u> 4	Adcock, I	Add	oc <u>713-6</u> <u>1390</u>	<u>548-</u>
Carter, M	Carter	<u>713-20</u> 2384	<u>0-</u> c	han, S	SChar	<u>713-20</u> 3428	<u>)0-</u> (	Couroucli C	, Cour	• <u>713-7</u> 0323	7 <u>07-</u>
ElHennway, A	ElHen	<u>713-20</u> 2441	<u>0-</u> E:	nciso, J	Encis	<u>713-90</u> 0035	<u>)1-</u> I	Fernande C	s, Ferns	a <u>713-8</u> <u>9032</u>	<u>313-</u>

figure 3