

Baylor College of Medicine Building on Excellence - Focusing on the Future

<u>IMPORTANT TIPS</u> for patients of the OB/GYN department at Baylor Clinic

Medication refills:

- Usually valid for one year. Please submit your written prescription to your pharmacist or mail order pharmacy
- We request that you ask your pharmacist to call Baylor Clinic when you have 1-2 weeks of medication left. This will avoid interruptions to your medication schedule.
- Please allow two days for your refill to be approved. Refills requests for birth control pills and hormones are not processed on the weekends.
- Non-urgent calls to the Clinic after 3pm will be returned the next business day.

Normal Lab results:

- Results are mailed to you within two weeks of your visit.
- If you have not received your report after two weeks, please call the Baylor Clinic OB/GYN office at 713 798-7500. Your physician will call you if you have an abnormal report.
- For MyChart active patients: you may now view your lab results online.
 Your doctor will release your results via email. Go to mychart.baylorclinic.com; enter your name and password.

Family Medical Leave Action Forms:

 Your request will be processed within 7 to 10 business days from the date you drop off the form.

Please be punctual for your appointment, as we strive to respect your time, your physicians' schedule, and the schedules of patients that have appointments following you. If you are more than 20 minutes late, you may be asked to reschedule your appointment.

Thank You for choosing the Baylor Clinic www.bcm.edu/obgyn