

Regular meeting of the Harris County Breastfeeding Coalition
Thursday, November 17, 2005
5:00 – 7 p.m.
Children's Nutrition Research Center
Houston, Texas
Minutes

In attendance:

Connie Gaskamp	Jane Van Nort
Maria D. Reyes	Mary M. Carthy
Cherie C. Wilks, IBCLC	Barbara Crotty
Diane Pearson	Martha Urbina
Kimberley Traylor	Margaret Zimmerle
Krystal Revai	Lori Wenner
Daisy Handal	Monica Rivera
Janet Bonner	Judy Hopkinson
Judy Fraley	

4:45 pm – HALCEA business meeting – a brief discussion of HALCEA business including the Christmas party and dues collections preceded the program

5 – 6 pm **Joint HCBC/HALCEA Program meeting**

Intervention Strategies to Promote Breastfeeding: Evaluation of a Hospital-Based Paraprofessional Lactation Clinic by Judy Hopkinson, PhD, IBCLC – Associate Professor, Baylor College of Medicine. HALCEA/HCBC have applied for 1.2 L-Cerps in continuing education credits for this presentation through IBLCE.

HCBC Business meeting

Old Business

6 pm: Introductions

6:10 pm: Minutes of the 7-7-5 business meeting were approved with minor corrections. Minutes of the 7-21-05 meeting of the executive board were approved as read.

6:12 pm: Report on web page status. Diane Pierson noted that Methodist Willowbrook Hospital should be added to the list of member organizations. They were accepted into membership at the previous meeting. It was further noted that the survey of services (previous results) needs to be added to the new site.

6:15 pm: Monica Rivera is in the process of contacting the clinics to update the list. Contacts are being made via email and phone. She is also updating the HCBC member contact list.

New Business

6:20 pm: Judy Hopkinson provided details of the USBC conference. She will be attending the conference as a coalition representative from TX at the request of the USBC. In addition, Tracy Erickson, from the TX DSHS – WIC, and Jeannette Crenshaw from Dallas will be attending the conference at the request of the USBC. TX has been asked to choose one additional representative to be subsidized by USBC. Following a

silent ballot, Krystal Revai and Kimberley Traylor were selected as the HCBC nominees to be added to the TX ballot. The current (9) Texas breastfeeding coalitions will vote to select a TX representative next week. Ballots will be distributed by e-mail to HCBC coalition members. The HCBC and every other coalition will vote for 3 names. The name with the most votes will be the TX representative subsidized by the USBC. Others on the ballot may apply to attend, but will not be subsidized if admitted.

6:25 pm: The followed amendments to the HCBC by-laws were proposed and approved.

1. Article III, section C. Organizational and individual member will demonstrate commitment to the goals of the coalition through regular payment of dues. The dues structure will be determined by a vote of membership at any regular business meeting, but shall not be increased more often than once in a two-year period.
2. Article V, section E.
 - E. Program Chair
 1. Arrange 3 – 4 program meetings per year in collaboration with the Houston Area Lactation Consultant and Educators Association (HALCEA) to precede regular business meetings.
 2. Coordinate with HALCEA to arrange CERPS through IBCLCE
 3. Publicize HCBC program meetings to other health care professional and public health advocates as deemed appropriate.

6:35 pm: Proposed policy dues. Everyone feels it is a great idea to apply dues for Organizational and individual members. Discussion ensued regarding the amount of dues and methods for informing organizations of the dues structure. The consensus was that larger organizations should pay higher dues with a top level of at least \$500/year and a sliding scale for smaller organizations and individuals. Several ideas were suggested: post dues information on website, have different levels of membership based on amount paid (silver, gold, platinum), create certificate of thanks to all current members, have decals/ plaques printed for paid members to display on their website and place of business, turn members into links (on site), include “HCBC accomplishments” newsletter with the dues letter. More discussion will happen at a later meeting. Judy Hopkinson will explore the dues structure and billing methods for similar organizations. Krystal Revai will draft a letter to send to the current members regarding dues expectations.

6:45 pm: Election of officers for 2005-2006, results

Chair: Krystal Revai
Co-chairs: Connie Gaskamp and Sandra Lopez
Program Chair: Judy Hopkinson
Media Liason (Hispanic): Daisy Handal
Secretary: Monica Rivera

No fiscal agent was elected.

Following election of officers, the meeting was turned over to the new Chair.

6:50 pm Krystal Revai asked the program chair to determine whether Edna Kelly would be willing to present the program that had been canceled due to the Hurricane in September.

6:55 pm: Announcements –

1. Mother's Milk Bank at Austin is desperate for milk donations. Posters, bumper stickers and handouts are available for interested individuals.
2. HALCEA Holiday party will be on Tuesday, December 13th. Possible time from 6-8 pm, location TBA. Items needed, "hors d'ourves, salad, dessert, drinks". More information will be emailed.
3. Reminder for HALCEA members to renew their membership.
4. For ILCA renewal – 3 people can enroll together for a discount
5. Lori Wenner, IBCLC, introduced herself. Lori is starting a BF clinic in the Beaumont area and will be touring the BTGH clinic with Connie Gaskamp. After the meeting, individuals involved in post discharge support spent time sharing their experiences with Lori to help her prepare for her new endeavor.
6. Kimberley Traylor, of AABA of Texas gave details of her organization. Hotline number, meeting information and locations.

7:05 pm The next program meeting was scheduled for the 4th Thursday in February (23rd), 2006.

7:10 pm The meeting was adjourned by the new HCBC Chair, Dr. Krystal Revai.