

HARRIS COUNTY BREASTFEEDING COALITION

Executive Council Meeting

Minutes

January 9, 2003 4:00 pm to 5:30 pm - 3C Conference Room, Ben Taub Hospital

Present: Judy Hopkinson, Margaret Konefal, Krystal Ravai, Daisy Handal, June Hanke, Carrie Bryant

MINUTES

Topic	Responsible Person	Discussion/Notes	Actions
I. Call to Order	J. Hopkinson		
II. Minutes	J. Hopkinson		Approved
III. Old Business			
Web Page – Thank for Christina	J. Hopkinson	The address for website is: www.harriscountybreastfeeding.org. Discussed sending flowers and thank you to Kristina for her work on the website. Discussed having the advertisement taken off of the bottom of website. Will cost \$49.	June will take care of it. Judy will pay for it, and coalition with reimburse.
Presentation at Healthy Children Healthy Futures: Evidence Based Strategies to Promote Child health	J. Hanke	Healthy Children Healthy Future will be Feb. 5. in Galveston. Kaleidoscope 2003 will be Feb. 6 & 7 in Houston.	HCBC will present a booth display at both.
TDH Grant Renewal	S. Reynolds Via email 1/20/03	The TDH Grant Application notification due January 20, is telling us whether HCBC can apply for additional funding. The first round in this application is for them to identify who can apply. If HCBC is selected, the next step will be completing the grant application which is due in March.	
Community Plan Development	All	Gaps and Services presented. Need additional discussion before document is finalized. Services document to be posted on website once given final approval from the Executive committee.	Communication will continue via email.

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New Business			
Texas Campaign for Women's Health	J. Hanke		Bring information to General meeting to present.
Health for all Coalition	J. Hanke	Send to Margaret to determine if membership can be considered.	
Conferences exhibits	J. Hanke	<ul style="list-style-type: none"> • Kaleidoscope – Feb. 6 & 7 • Do presentation at TDH Summit in Oct 2003. • August Health Network • WBD 	
Budget	J. Hanke/All	Discussed getting a statement of budget. Need to clarify original and revised budget report.	Present a general and informative report at General Meeting.
Apprenticeship Program Expansion	J. Hopkinson		New members have been sent original Apprenticeship information via email.
Baseline Report	J. Hopkinson	Discussed draft of Baseline Report of Breastfeeding Behaviors of Minority Women.	Information will be presented to HCBC upon the completion of report has been finalized.
Agenda General Meeting January 23, 2003	All	<ul style="list-style-type: none"> • Summary of Gaps and Services • Grant renewal • Conferences • Advocacy • Educational opportunities • Report on Apprentice program 	
Next Meeting Feb. 27	All		